



**GOVERNMENT OF ASSAM**

**ASSAM HEALTH INFRASTRUCTURE DEVELOPMENT & MANAGEMENT SOCIETY (AHIDMS)**

**4<sup>th</sup> Floor, Nayantara Supermarket, Sixmile, Guwahati-781022**

**No. JICA/PMU/PIU-MCH/138/2024/08**

**Dated - 30.08.2024**

**WALK- IN - INTERVIEW**

**ENGAGEMENT OF CONTRACTUAL POSITIONS FOR PROJECT IMPLEMENTATION UNIT (PIU) UNDER JICA ASSISTED ASSAM HEALTH SYSTEM STRENGTHENING PROJECT**

- A. **Assam Health System Strengthening Project** is a **Japan International Cooperation Agency (JICA)** funded Project under **Assam Health Infrastructure Development & Management Society (AHIDMS)**, Medical Education & Research Department, Govt. of Assam. It is an important project in the health sector of Assam as the project aims to improve access to public medical services and quality medical services to rural residents, through the improvement of secondary and tertiary medical institutions which are core medical centers.
- B. The project is under execution by forming Project Management Unit (PMU) and Project Implementation Units (PIU) at different functions as per defined structure. PIU will also be setup at the targeted Medical College & Hospitals. The main responsibilities of the PIU's are to formulate implementation and annual plans for the project, management and monitoring of progress, annual evaluation of the achievement based on the plan and reporting to PMU on regular basis. The PIU will also be responsible to coordinate and collaborate across tertiary, secondary and primary level's medical institutions in order to establish Universal Health Coverage (UHC) model, which is the goal of the project.
- C. In order to fulfil above requirement of PIU formation in medical colleges, a Walk-in Interview will be held in the office of the Assam Health Infrastructure Development and Management Society (AHIDMS) at the address given above, for recruitment of the following positions on purely temporary basis as per the schedule mentioned below.

Sl. No.	Name of the position	Place of vacancy	No of positions	Date of interview	Time of interview	Reporting time
1	M&E / MIS Specialist	<ul style="list-style-type: none"> <li>• Assam Medical College Hospital, Dibrugarh</li> <li>• Diphu Medical College Hospital</li> <li>• FAA Medical College Hospital, Barpeta</li> <li>• Gauhati Medical College, Guwahati</li> <li>• Lakhimpur Medical College Hospital</li> <li>• Tezpur Medical College Hospital</li> <li>• Silchar Medical College Hospital</li> </ul>	7	18.09.2024	11.00 am onwards	10.00 am
2	IT Assistant	<ul style="list-style-type: none"> <li>• PWD, Guwahati</li> </ul>	1	19.09.2024	11.00 am onwards	10.00 am

No candidates will be allowed to register after 11.00 am.

Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. may Walk-In accordingly for the interview along with **all the original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size-colored photographs etc. and also a set of self- attested copies of the same.** The required qualification & experience in brief, age for the positions are mentioned below.

Sl. no.	Position	Essential Qualification, Experience	Remuneration	Age
1.	M&E / MIS Specialist	<ul style="list-style-type: none"> <li>• The candidate should possess at least MCA/ B.E./B. Tech in Computer Science from recognized University/Institution.</li> <li>• The candidate must have at least three (3) years of post-qualification experience in management of IT &amp; MIS activities in any Externally Aided Project (e.g. World Bank, JICA, ADB etc.) or Public/ Private sector organization.</li> <li>• Experience in designing, executing at least one LAN/WAN/Data Centre project is</li> </ul>	Rs. 35,000/- to Rs. 50,000/- per month.	Up to 35 years

		<p>preferable.</p> <ul style="list-style-type: none"> <li>• Knowledge of Routing, Switching, and Security is desirable.</li> <li>• Prepare reports, presentations, MIS reporting.</li> <li>• Evaluate emerging technologies and solutions for fitment in the network for optimising cost/efficiencies.</li> <li>• Support in development of IT platforms and applications.</li> <li>• Maintenance support, trouble shooting IT issues and providing assistance to medical colleges</li> <li>• Experience of working in the North East with govt aided project will be preferred.</li> <li>• Strong communication skills in English, Hindi and Local Language.</li> </ul>		
2.	IT assistant	<ul style="list-style-type: none"> <li>• The candidate should possess atleast bachelor's degree in computer science, information technology/ BCA</li> <li>• The candidate must have atleast 2 years of post-qualification experience in management of IT &amp; MIS activities in any Externally Aided Project (e.g. World Bank, JICA, ADB etc.) or Public/ Private sector organization.</li> <li>• The candidate should also have knowledge of hardware and software installation, troubleshooting and maintenance of LAN etc.</li> <li>• The candidate should be able to maintain record of assets, such as laptops, computers, storage devices and peripherals</li> <li>• The candidate should have experience of</li> </ul>	<p>Rs. 30,000/- to Rs 35,000/- per month</p>	<p>Up to 35 years</p>

		preparation of MIS reports <ul style="list-style-type: none"> <li>• Experience of working in the North East with govt aided project will be preferred.</li> <li>• Good communication skills in English, Hindi and Local Language.</li> </ul>		
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Preference will be given to local qualified candidate from the place of vacancy ie. the implementing Medical College & Hospital. Hence, local qualified candidates are encouraged to apply for the positions.

**D. Salary and Service terms:**

- i. The remuneration noted against each position is the consolidated pay payable per month. However, in case the selected candidate's current remuneration is more than the initial range of the position applied for, the candidate will be provided 30% enhancement to the current remuneration. And in case, the selected candidate's current remuneration with 30% enhancement exceeds the maximum range of the position, the highest pay range of the position will be offered.
- ii. The assignment shall be on purely contractual basis. The tenure of the contract is initially for eleven (11) months which is extendable based upon his/her satisfactory performance.
- iii. The provisions of leave shall be as per the approved leave policy of AHIDMS.

The candidates shall have to bring **laptop, original certificates/testimonials along with a set of self-attested copies of the same, for the interview/test along with the filled in application form and the tabulated sheet for the individual positions** provided in the website, [www.ahidms.assam.gov.in](http://www.ahidms.assam.gov.in). The Originals of certificates/documents will be returned after corroboration with the self-attested copies of the same. If at any stage, the information furnished in the application or supporting documents is found to be forged/ misrepresented/ incomplete/ false, the candidature shall be liable for cancellation and penal action as per law.

**The PD, AHIDM Society reserves the right to cancel the recruitment process or modify the required qualification/ experience/ number of positions at any stage.**

Sd/-

**Project Director,  
AHIDMS**