



**GOVERNMENT OF ASSAM**

**ASSAM HEALTH INFRASTRUCTURE DEVELOPMENT & MANAGEMENT SOCIETY (AHIDMS)**

**4<sup>th</sup> Floor, Nayantara Supermarket, Sixmile, Guwahati-781022**

**ECF No. 573759**

**WALK- IN - INTERVIEW**

**ENGAGEMENT OF CONTRACTUAL POSITIONS FOR PROJECT MANAGEMENT UNIT (PMU) & PROJECT IMPLEMENTATION UNIT (PIU) UNDER JICA ASSISTED HEALTH SECTOR PROJECT**

- A. Assam Health System Strengthening Project is a Japan International Cooperation Agency (JICA) funded Project under Assam Health Infrastructure Development & Management Society (AHIDMS), Medical Education & Research Department, Govt. of Assam. It is an important project in the health sector of Assam as the project aims to improve access to public medical services and quality medical services to rural residents, through the improvement of secondary and tertiary medical institutions which are core medical centers.
- B. The project is under execution by forming Project Management Unit (PMU) and Project Implementation Units (PIU) at different functions as per defined structure.
- C. In order to fulfill above requirements, a Walk-in Interview will be held in the office of the Assam Health Infrastructure Development and Management Society (AHIDMS) at the address given above, for recruitment of the following positions on purely temporary basis for posting in places as indicated as per the schedule mentioned below.

<b>Sl. No.</b>	<b>Name of the position</b>	<b>Place of vacancy</b>	<b>Date of interview</b>	<b>Time of interview</b>	<b>Reporting time</b>
1	Assistant Finance Specialist (AFS)- (1 No)	PIU, DME, Assam	16/02/2026	11.00 am onwards	10.00 am
2	Accounts Assistant- (1 No)	PMU, Guwahati	17/02/2026	11.00 am onwards	10.00 am
3	Assistant Engineer (AE)- (1No.)	PIU, PWD (Building & NH Department), Assam	18/02/2026	11.00 am onwards	10.00 am

No candidate will be allowed to register after 11.00 am for the position under any circumstances.

Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. may Walk-In accordingly for the interview along with **all the original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size colored photographs etc. and also a set of self- attested copies of the same.** The required qualification & experience in brief, age for the positions are mentioned below.

<b>Sl. no.</b>	<b>Position</b>	<b>Essential Qualification, Experience</b>	<b>Remuneration</b>	<b>Age limit</b>
1.	Assistant Finance Specialist - (1 No.)	<ul style="list-style-type: none"><li>• B. Com from any of the recognized boards or university. Candidate must possess minimum six (6) months certificate/diploma in Computer Application from Govt. recognized institute.</li><li>• Minimum 5 years of relevant post qualification work experience in accounting, financial management for large scale programme/projects/any Centrally sponsored scheme.</li><li>• Should have working experience in Public Financial Management System (PFMS).</li><li>• Should be well versed with the state government operation procedure.</li><li>• Excellent communication and interpersonal skills and good knowledge of written and spoken Assamese, English &amp; Hindi</li><li>• Should be well versed with MS office, Dashboard, etc. and any other computer applications which will be essential for day-to-day activities.</li></ul>	Rs. 30,000/- to Rs. 50,000/- per month	Up to 35 years
2.	Accounts Assistant- (1 No.)	<ul style="list-style-type: none"><li>• Graduate in Commerce from a recognized Institute or University.</li><li>• Minimum 3 years of relevant post qualification experience in budgeting,</li></ul>	Rs. 30,000/- to Rs 35,000/- per month	Up to 35 years

		<p>financial management, accounts and audit in Government/PSU entity.</p> <ul style="list-style-type: none"> <li>• Candidates working in similar capacity in Government projects/PSU/Externally aided projects will be given preference.</li> <li>• Experience of working with Tally software</li> <li>• Sound knowledge of Government Accounting, Income Tax, GST and other Taxation matters</li> <li>• Exceptional degree of integrity, judgment and tact in handling the most sensitive, diverse and confidential material.</li> <li>• Must be computer literate and should have knowledge in MS-Office, Internet, e-mail etc.</li> <li>• Strong communication skills in English, Hindi and Local Language.</li> </ul>		
2.	Assistant Engineer- (1 No)	<ul style="list-style-type: none"> <li>• Graduate in Civil Engineering from any AICTE approved recognized institute or university</li> <li>• Minimum 6 years of relevant post qualification experience preferably in Project management of building construction, and urban infrastructure development projects</li> <li>• Experience of working in health infrastructure projects will be an additional qualification.</li> <li>• Experience of working with infrastructure project of externally aided funded project is desirable.</li> <li>• The applicant must be computer literate and has to be well versed with MS-Office package/AUTOCAD etc.</li> <li>• Experience in project management software packages like primavera, MS-Project will be added advantage</li> </ul>	Rs. 40,000/- to Rs. 70,000/- per month.	Upto 45 years

		<ul style="list-style-type: none"> <li>• Strong communication skills in English, Hindi and Assamese.</li> </ul>		
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#### **D. Salary and Service terms:**

- i. The remuneration noted against each position is the consolidated pay payable per month. However, in case the selected candidate's current remuneration is more than the initial range of the position applied for, the candidate will be provided 30% enhancement to the current remuneration. And in case, the selected candidate's current remuneration with 30% enhancement exceeds the maximum range of the position, the highest pay range of the position will be offered.
- ii. The assignment shall be on purely contractual basis. The tenure of the contract is initially for eleven (11) months which is extendable based upon his/her satisfactory performance.
- iii. The provisions of leave shall be as per the approved leave policy of AHIDMS.

The candidates shall have to bring all the original certificates/testimonials and other experience details as mentioned along with a set of self- attested copies of the same, for the interview/test along with the **filled in application form for the individual positions** provided in the website **www.ahidms.assam.gov.in**. The originals of certificates/documents will be returned after corroboration with the self-attested copies of the same. If at any stage, the information furnished in the application or supporting documents is found to be forged/ misrepresented/ incomplete/ false, the candidature shall be liable for cancellation and penal action as per law.

**The PD, AHIDM Society reserves the right to cancel the recruitment process or modify the required qualification/ experience/ number of the positions etc. at any stage.**

**Sd/-**

**Project Director,**

**AHIDMS**